

Agenda
Administrative Services Committee Meeting
Monday, December 5, 2016
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of November 21, 2016 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Deborah Coad, City Chamberlain, and Police Chief Tory DeCaire request authorization for Mayor William J. Barlow, Jr. to effectuate agreements with Logics and Impact for Computer Systems for Accounting and Public Safety respectively. Attachment
2. Mayor William Barlow, requests authorization to effectuate all documents to execute the Camden Group Contract. Attachment
3. Brian Chetney, Youth Bureau Director, requests approval for the Mayor to sign an agreement between the City of Oswego and County of Oswego to reimburse the City for time spent by the City Youth Activities Aide on the AmeriCorps grant program. Attachment
4. The Engineering Department requests that the Mayor be authorized to sign the Proposal with GHD for the SCADA Maintenance Contract for the East Side Wastewater Treatment Plant Dechlorination System Upgrade Project in the amount of \$25,000.00. Attachment
5. The Engineering Department requests that the Mayor be authorized to sign Amendment No. 7 with GHD Consulting Engineers, LLC to include construction administration services for Area 2 for the Sanitary Sewer Rehabilitation Project Area 2- Route 104, W. Bridge Street and George Washington Avenue Basin. Attachment
6. The Engineering Department requests that the Mayor be authorized to sign Amendment No. 2 of the Engineering Agreement with GHD Consulting Engineers for construction administration for the Combined Sewer Separation- Second 25% (Phase 2) Project in the amount of \$278,000.00, which increases the Professional Services Agreement from \$172,780.00 to \$450,780.00.
7. Caroline Anderson, Animal Control Officer, requests permission to extend the normal hours of operation for the Oswego Animal Shelter to include one evening per week as well as some weekend hours to help facilitate adoptions and allow for more public access for animal redemptions. Proposed changes would go into effect January 1, 2017

Transfer of Funds:

8. Eastside Wastewater Treatment Plant request approval of transfer of funds in the amount of \$2,200 from Account No. G8130.0460 (Miscellaneous) into Account No. G8130.0440 (Contracted Services), and \$6545.00 from Account No. G8130.0200 (Equipment) into Account No. G.8130.0440 (Contracted Services), for insufficient funds to cover sludge disposal and GHD Engineering Services at the Eastside Wastewater Treatment Plant.
9. Westside Wastewater Treatment Plant requests approval of transfer of funds in the amount of \$4,500.00 from Account No. G8140.0460 (Miscellaneous) into Account No. G8140.0440 (Contracted Services), and \$723.26 from Account No. G8140.0200 (Equipment) into Account No. G8140.0440 (Contracted Services), for insufficient funds to cover sludge disposal and GHD Engineering Services at the Westside Wastewater Treatment Plant.

Executive Session:

10. Kevin Caraccioli, City Attorney, requests an Executive Session regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof, specifically regarding the sale of tax foreclosed properties located at 2660 & 2664 Johnson Road. Attachment