

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, July 18, 2016
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of July 5, 2016 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Brian Chetney, Youth Bureau Executive Director, is requesting approval of the execution and installation of the artwork for the West Riverwalk during 2016. Artwork available for review in the Mayor's Office.
2. The Engineering Department requests the Mayor be authorized to execute Change Order No. 1 with Barrett Paving Materials Inc. for the 2016 Milling & Paving Project in the amount of \$58,565.63. Attachment
3. Thomas Kells, DPW Commissioner requests consideration from the Common Council to establish a paid parking lot at Wright's Landing for Harborfest 2016. This would be available for anyone who desires to pay a user fee of \$10.00 to park near various Harborfest venue locations.
4. Michael Riley, Purchasing Agent, states the agreement with the Fitzgibbons Agency to act as an agent for the City of Oswego in the sale of foreclosed properties has expired. Two responses to the RFP for these services were received on July 7, 2016. The Fitzgibbons Agency submitted a commission rate of five percent (5%), and Century 21 Galloway Realty submitted a commission rate of six percent (6%) with a minimum commission of \$1,000.00.

5. Amy Birdsall, Planning and Zoning Director, states the Noon Rotary Club is requesting authorization to “freshen up” Breitbeck Park Playground in the month of August. They intend to paint/stain wood playground equipment, install new safety surfacing, and install new borders around the playground area to retain the safety surfacing. Work, safety surfacing and borders will be donated to the City of Oswego by the Noon Rotary Club.
6. Amy Birdsall, Planning and Zoning Director, states Oswego County Opportunities/ Head Start requests permission to remove the current playground equipment adjacent to the Head Start Building at Fort Ontario and replace it with new playground equipment and safety surfacing. The new equipment will be within the existing fenced in area and will not be expanded. Equipment and safety surfacing will be donated to the City of Oswego.
7. Justin Rudgick, Community Development Director, requests authorization to Apply and Submit an Application for Funding Through Empire State Development Strategic Planning & Feasibility Studies in the FY2016 Consolidated Funding Application (CFA) Round for the assessment of the existing Crisifulli Rink for conversion into a multi-purpose athletic and civic/community facility with the goal of enhancing the economic development of the city and Central New York Region.

Discussion:

8. Thomas Kells, DPW Commissioner, requests discussion regarding a transfer within the Sewer Fund.
9. Justin Rudgick, Community Development Director, requests discussion to Amend Resolution #258-Authorize Community Development Director to Apply for and Submit for Funding the Waterfront Revitalization Project.