

Agenda
Administrative Services Committee Meeting
Tuesday, September 6, 2016
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of August 15, 2016 Committee Meeting.

I. Old Business:

1. Discussion regarding the Winter Parking Ban

II. New Business:

Authorization:

2. Justin Rudgick, Community Development Director, requests authorization to apply for funding for the Bridge NY program funding opportunity. The Bridge NY program provides enhanced assistance for local governments to rehabilitate and replace bridges and culverts.
3. Jeffrey McCrobie, Fire Chief, is requesting permission to hold a Flu Shot Clinic through RITE AID on October 6, 2016 from 12:00 pm – 4:00 pm.
4. The Engineering Department request that the Mayor be authorized to execute Change Order No. 3 with Barrett Paving Materials, Inc. for the 2016 Milling & Paving Project for a reduction to the contract price in the amount of \$19,325.81. Attachment
5. The Engineering Department request the Mayor be authorized to sign Amendment No. 1 of the Engineering Agreement with GHD Consulting Engineers to perform additional services for the Combined Sewer Separation- Second 25% (Phase 2) Project in the amount of \$9,980.00 (Not-to-Exceed) \$13,000.00, which increases the Professional Services Agreement from \$162,800.00 to \$172,780.00. Attachment
6. Michael Riley, Purchasing Agent, states the ESWWTP Generator Replacement Project is complete and \$15,829.00 of the miscellaneous allowance for additional work was unused. Change Order #2 reduces the contract price from \$250,000.00 to \$234,171.00. Attachment
7. Michael Riley, Purchasing Agent, states the C&S Companies requested the release of funds remaining in the material testing allowance of the agreement for the West Side WWTP Expansion Project (C&-6344-17-00) as full compensation for the additional man-hours expended on the project due to the lapse in the final completion of the project. Attachment
8. Ken Scherrieble of the Camden Group has recommended that the City of Oswego designate one consulting firm to integrate all PLC and SCADA systems undergoing waste water facility upgrades. Mr. Scherrieble has recommended that GHD Consulting Services, Inc. be designated as a standardized consultant for such services based upon their past proficiencies and responsiveness.

Travel Request:

9. Tory DeCaire, Police Chief, requests permission to send one (1) member of the Oswego City Police Department to attend a two-day training session of the "Rural Community Policing Committee" to be held September 21-22, 2016 in Cazenovia, NY. The Rural Community Policing Committee is a group of people from Child Protective Services, Law Enforcement and other agencies that deal with juveniles and juvenile issues in the community and how different entities deal with these issues. There is no costs associated with this training. Attachment

Transfer of Funds:

10. Jeffrey McCrobie, Fire Chief, requests an intra-departmental transfer for the following accounts:

\$ 5,785.00 from Acct. #A.3410.0200 to Acct. #A.3410.0102
\$18,000.00 from Acct. #A.3410.0211 to Acct. #A.3410.0102
\$11,500.00 from Acct. #A.3410.0460 to Acct. #A.3410.0102
\$10,000.00 from Acct. #A.3410.0480 to Acct. #A3410.0102