



City of Oswego

Personnel Department

13 West Oneida Street Oswego NY 13126

Phone: 315-342-8159 • Fax: 315-342-8248

www.oswegony.org

Examination Announcement

FIREFIGHTER

EXAMINATION NUMBER: 66-950 (OPEN-COMPETITIVE) Open to everyone

LAST FILING DATE: MARCH 15, 2018 (Applications will **NOT** be accepted after this date)

EXAMINATION DATE: APRIL 21, 2018

EXAM FEE: \$25.00 **(NON-REFUNDABLE)**

PAY RATE: \$37,952 - \$54,025

FILING FEES: A non-refundable fee of \$25.00 (cash, check or money order) is required for **each** separate examination for which you apply. The required fee must accompany your application. **Cash is accepted** or write the name and number of the exam(s) on your check or money order **payable to the City of Oswego** and submit with your application. A \$20.00 charge will be imposed on checks returned for insufficient funds. You are urged to compare your qualifications carefully with the requirements for this position. You should file an application only for those examinations for which you are clearly qualified. No refunds will be made to applicants who are disqualified or fail to appear.

APPLICATION FEE WAIVER: A waiver of application fee will be allowed if you are unemployed and primarily responsible for the support of a household. In addition, a waiver of application fee will be allowed if you are determined eligible for Medicaid, or receiving Supplemental Security Income payments, or Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety Net Assistance) or are certified Job Training Partnership Act/Workforce Investment Act eligible through a State or local social service agency. **All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application by the close of business on the Application Deadline as listed on the Examination Announcement.** The Request for Application Fee Waiver form is available at the Personnel Department, City of Oswego, 13 West Oneida Street, Oswego NY 13126, or by calling (315)342-8159.

HONORABLY DISCHARGED VETERANS FEE WAIVER: Honorably Discharged Veterans may have the application fee waived by completing a fee waiver form and attaching a copy of their DD-214 showing their Character of Service. The Application Fee Waiver Request Form for Honorably Discharged Veterans is available at the Personnel Department, City of Oswego, 13 West Oneida Street, Oswego NY 13126, or by calling (315)342-8159.

VACANCIES: A single eligible list will be established as a result of this examination and will be used to fill future vacancies as they occur in the City of Oswego.

POSITION SYNOPSIS: This dual function position involves the performance of both fire service and emergency medical service (EMS) activities. Incumbents perform fire fighting, fire prevention and rescue operations; provide advanced life support services (EMT-Paramedic); perform emergency vehicle operation; and carry out related work as required. Routine maintenance and custodial work on station and equipment is also performed. General supervision is received from a higher ranking officer.

RESIDENCY REQUIREMENTS: Candidates must be legal residents of New York State for a minimum of one (1) month immediately preceding the date of the examination.

CROSS-FILING: If you have applied for any other civil service examinations to be given on the same test date for employment with New York State or any other local government jurisdiction excluding New York City, you must make arrangements to take all the examinations at one test site.

If you have applied for both STATE and LOCAL government examinations, you must notify the City of Oswego Personnel Department of your intent to take both a STATE and LOCAL government examination. When taking both a STATE and LOCAL examination you will be required to take all your examinations at the STATE examination center. You will be advised by letter when and where to report for your examinations.

If you have applied for another local government examination with another local civil service agency, call or write to each civil service agency to make arrangements. You must make your request for these arrangements no later than TWO weeks before the date of the examinations. You must notify all local government civil service agencies with whom you have filed an application of the test site at which you wish to take your examination.

APPLICATION DEADLINE POLICY: Applications/exam fees must be submitted to the City of Oswego Personnel Department before close of business at 5:00pm on the last filing date listed on the examination announcement. Applications received via U.S. mail will be accepted only if postmarked on or before the last filing date. Applications received through inter-office mail or via facsimile after the last filing date will not be accepted.

MINIMUM QUALIFICATIONS: *(Candidates must meet the following requirements) EITHER:*

Possession of a high school diploma or high school equivalency diploma.

SPECIAL REQUIREMENTS:

Valid New York State driver's license at time of appointment and maintained throughout duration of employment.

A valid New York State EMT Critical Care, or higher, certificate from New York State at time of appointment and for duration of employment or until allowed to drop it.

All applicants for City of Oswego Civil Service examinations are required to meet the minimum qualifications stated on the examination announcements.

Effective March 12, 2010, the City of Oswego's tolerance policy for experience is as follows:

One month of tolerance will be allowed for each required year of experience up to a maximum of three months.

This policy will apply for all examinations held after March 12, 2010.

SCOPE OF EXAMINATION:

Written test will cover knowledge, skills and/or abilities in such areas as:

1. Advising and interacting with others

These questions test for the ability to interact with other people, to gather and present information, and to provide assistance and advice in a courteous and professional manner.

2. Using logical reasoning to draw valid conclusions

These questions test for the ability to examine true statements and logically evaluate conclusions based on the information in the statements.

3. Mechanical reasoning

These questions will be accompanied by drawings or descriptions of various mechanical devices, such as gears, pulleys, levers, hand tools, and gauges. You will be required to demonstrate an understanding of how the devices work and the underlying mechanical principles involved. These devices are not limited to use in the fire service.

4. Understanding and interpreting written material pertaining to fire

The questions in this subtest test how well the candidate comprehends written material. The candidate is provided with brief reading selections, followed by a set of alternative statements relating to each selection. The candidate is to indicate the most appropriate statement relating to the selection on the basis of whether it:

a. accurately paraphrases portions of the selection; or b. adequately summarizes the selection; or c. presents an inference that can reasonably be drawn from the selection.

The reading selections are drawn from a variety of sources related to the firefighting field. Knowledge of the subject matter of the reading selection is generally not related to successfully answering the questions.

A Guide for the Written Test for Firefighter is available at the New York State website: www.cs.ny.gov/testing/localtestguides.cfm. Candidates not having access to a computer or the internet may request copy of the test guide from the municipal civil service office conducting this examination using the contact information found elsewhere on this announcement.

Use of calculators is RECOMMENDED

NOTE: Candidates must meet the medical and physical agility standards set by the City of Oswego Personnel Director for the position. Candidates must first pass the written test in order to be scheduled for the qualifying physical fitness test. Candidates who pass the physical agility test and are given a conditional offer of employment will be scheduled to take the required medical examination. Copies of the complete medical and physical agility standards are available upon request from the City of Oswego Personnel Office.

PHYSICAL FITNESS TEST:

The physical strength/agility test is modeled on the format for the fire service developed by the International Association of Firefighters and the International Association of Fire Chiefs. This Candidate Physical Ability Test (CPAT) consists of eight separate events which are:

Event 1 Stair Climb

Event 2 Hose Drag

Event 3 Equipment Carry

Event 4 Ladder Raise and Extension

Event 5 Forcible Entry

Event 6 Search

Event 7 Rescue

Event 8 Ceiling Breach and Pull

The CPAT requires the candidate to progress along a predetermined path from event to event in a continuous manner.

This is a Pass/Fail test based on a validated maximum total time of 10 minutes and 20 seconds.

You will be given ONE opportunity to retest, if necessary.

A complete description of the CPAT is available at the City of Oswego Personnel Department. You may request a copy by calling (315) 342-8159.

PLEASE NOTE: Agility tests will be administered to those who are qualified for appointment. Those who successfully complete the agility test will be retested in one (1) year.

This examination is being prepared and rated by the New York State Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Rules and Regulations dealing with the rating of exams will apply to this examination.

OSWEGO CITY GOVERNMENT IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER
AND ALL INTERESTED PERSONS ARE INVITED TO APPLY FOR THESE EXAMINATIONS

ISSUED: January 25, 2018

Nancy C. Sterio

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Personnel Director

GENERAL INSTRUCTIONS

1. Applications and additional information is available at the Personnel Department, City of Oswego, 13 West Oneida Street, Oswego NY 13126, or by calling 342-8159, or on the web at www.oswegony.org.
2. Unless otherwise indicated on this announcement, the candidate will complete one "Application for Employment" for each open-competitive exam he/she wishes to take.
3. Falsification of any part of the "Application for Employment" will result in disqualification and possible legal action.
4. Approved candidates will be notified when and where to appear for the examination. No one will be admitted into the examination without the official admission letter. If an application is rejected, due notice will be sent. The Department does not make formal acknowledgment of the receipt of an application.
5. Applicants must answer every question on the application form and make sure the application is complete in all respects. **Incomplete applications will be disapproved.**
6. If you have not received your notice to appear for the exam three days before the exam date, call 342-8159.
7. It is your responsibility to notify this office of any change of address/phone number that may have occurred since this examination and for the duration of the resulting eligible list.
8. Unless otherwise noted, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboards, Spell Checkers, Personal Digital Assistants, Address Books, Language Translators, Dictionaries or any similar devices are prohibited.
9. Active service members, veterans or disabled veterans desiring to claim additional credit may submit an "Application for Veterans Credit" prior to the establishment of the eligible list. Forms are available upon request at the Personnel Department.
10. Military Service members on active duty on the exam date may request a military makeup exam by calling 342-8159. Members on active duty or discharged during the exam filing period may apply for the exam up to ten days before the exam date.
11. Candidates who fail the examination, or who fail to appear for the examination as scheduled, will be eliminated from further consideration.
12. The duration of the eligible list shall be fixed for up to four years. Changing conditions may make it advisable to certify for future vacancies at higher or lower level salaries than those announced.
13. Inquiries may be made to character and ability and all statements made by candidates are subject to verification.
14. Disabled persons: If special arrangements for testing are required, indicate this on your application form.
15. Special Requirement for Appointment in the School District: Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district as involving contact with students, a clearance for employment from the State Education Department is required.