

Location 2<sup>nd</sup> Floor – Common Council Chamber

Agenda  
Administrative Services Committee Meeting  
Tuesday, January 17, 2017  
**Time: 6:30 p.m.**

Roll Call:     **Robert A. Corradino, Chairman**  
                  Eric I. VanBuren  
                  Caitlin E. Reynolds  
                  Shawn P. Walker  
                  Nathan S. Emmons

Approve minutes of January 3, 2017 Committee Meeting.

**I.     Old Business:**

**II.    New Business:**

**Authorization:**

1. **Brian Chetney, Youth Bureau Executive Director, is requesting Common Council approval and adoption of the By-Laws of the Oswego City-County Youth Bureau. (Attachment)**
2. **Nancy Sterio, Personnel Director, is requesting approval to add the Water Maintenance Supervisor to the list of DPW Supervisors who receive a monthly car allowance.**
3. **City Engineer's Office is requesting authorization for Mayor Barlow to enter into a contractual agreement with CH2M with regard to the Sewer System Evaluation Survey of the Harbor Brook Stormwater Drainage Conveyance System.**
4. **City Clerk's Office is requesting authorization to issue licenses for the operation of Solid Waste Collectors for the year 2017 to the ten (10) companies that have submitted applications and deposits.**
5. **Deana Ascenzi Lafond, City Clerk, is requesting authorization for Mayor Barlow to execute any and all documents required by our State Legislators and NYS Department of Taxation & Finance, authorizing continuation of one percent sales and compensating use tax for the period December 1, 2017 and ending November 30, 2019.**

6. **Caroline Anderson, Animal Control Officer, is requesting permission for Mayor Barlow to enter into a contract with the Town of Parish for housing of dogs at the Oswego Animal Shelter. (Attachment)**

**Request for Travel:**

7. **Tory DeCaire, Chief of Police, is requesting permission to send one (1) police officer to the NYS Tactical Team Leadership Forum in Saratoga, NY, from February 28, 2017, through March 2, 2017. (Attachment)**
8. **Tory DeCaire, Chief of Police, is requesting permission to send one (1) police officer to the Property Evidence Room Management training at the Warren County Sheriff's Department in Warren County, NY, from January 26, 2017, through January 27, 2017. (Attachment)**

**Discussion:**

9. **Councilor Robert A. Corradino is requesting discussion regarding paperless agendas for Committee and Common Council meetings. (Attachment)**