

Agenda
Administrative Services Committee Meeting
Wednesday, January 4, 2017
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of December 5, 2016 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Brian Folgherait, Water Department Manager, states periodic maintenance has to be done on the Water Plants high-voltage equipment, including the 35 Kv switch yard. The competitive bid process resulted in the low bid of \$39,317.00 by Scriba Electric. Funds have been encumbered from the 2016 Contracted Services account, F.8320.0440. Mr. Folgherait is requesting authorization to accept this bid.

Request for Travel:

2. Susan Gentile Deary, Director of Code Enforcement, requests approval to attend the NYSBOC Central Chapter- 11th Annual Education Conference to be held at the Holiday Inn, 441 Electronics Parkway, Liverpool, NY 13088, April 4 through April 6, 2017.
3. Tory DeCaire, Police Chief, is requesting permission to send one (1) police officer to a New York D.A.R.E. Officer Training to be held January 16, 2017 through January 28, 2017 at the New York State Academy of Fire Science in Montour Falls, New York.

Discussion:

4. Second Ward Councilor Pat McLaughlin is requesting a discussion regarding making the Assistant City Attorney the Common Council's Attorney.