

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, October 1, 2018
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Linda M. DeMassi
Kevin M. Hill, Jr.
Ronald G. Tesoriero, Jr.
Robert E. Wilmott

Approve minutes of September 17, 2018 committee meeting.

I. Old Business:

New Business:

Authorization:

1. The Wastewater Department requests authorization for Mayor William J. Barlow, Jr., to enter into a contract for Asset Registry/CMMS services with Brown and Caldwell in the amount of \$100,000.00. Attachment
2. The Engineering Department request authorization to develop bid documents necessary for the replacement of 3 roofs for City owned facilities.
3. The Engineering Department request Mayor William J. Barlow, Jr., be authorized to sign Change Order No. 1 for the 2018 Milling & Paving Project in the amount of \$22,152.25 for additional work. Attachment
4. Thomas Kells, DPW Commissioner, requests blanket authorization to hold auctions through Auctions International anytime it is deemed necessary without the requirement of Council approval for each listing.
5. Randall Griffin, Fire Chief, requests an intra-departmental transfer of \$15,000.00 to update technology equipment and purchase other miscellaneous items.
6. The Wastewater Department is requesting authorization to hire GHD Engineering for the preparation of a Stormwater Pollution Prevention Plan (SWPPP) for the Westside Wastewater Plant (WWTP). The cost for this service would be \$6,700.00. Attachment
7. The Engineering Department request Mayor be authorized to sign Change Order No. 1 in the amount of \$0.00 for the East Side Wastewater Treatment Plant Dewatering Equipment Replacement Project. Funds are provided from the allowance under BI-2A for Miscellaneous Additional Work. Attachment
8. Mayor William J. Barlow Jr. requests the Common Council's consideration of the proposed Fiscal Sponsorship Agreement to be entered into with the Victor Orlando Woolson Foundation, Inc. (VOW) and the City of Oswego on behalf of the Oswego Police Department in order to help fund and support the Drug Abuse Resistance Education (D.A.R.E.) Program, administered locally by the OPD. Attachment

9. Thomas Kells, DPW Commissioner, request authorization for several transfer of funds for fire hydrants, equipment and upgrades at the Water Treatment Plant.
Attachment