

Agenda
Administrative Services Committee Meeting
Monday, October 3, 2016
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of September 19, 2016 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Tom Kells, DPW Commissioner, is requesting permission to send ten (10) employees of the DPW to attend the NYS Highway & Public Works Expo at the NYS Fairgrounds on October 19, 2016. Attachment
2. Tory DeCaire, Police Chief, requests permission to accept a mini-grant from Wal-Mart in Oswego, New York in the amount of \$150.00 for the purchase of investigative and office supplies.
3. Michael Riley, Purchasing Agent, states Butler Disposal Systems, Inc., submitted the low bid for the transportation of de-watered sludge to the Bristol Hill Landfill at the rate of \$10.25 per ton. The term of the agreement will commence on January 1, 2017 and end on December 31, 2018. The agreement can be extended for one additional year upon the mutual consent of both parties.
4. Amy Birdsall, Planning and Zoning Director, requests authorization to submit a Grant Application for the Transportation Alternatives Program.
5. Kevin Caraccioli, City Attorney, requests approval for sale of property at 151 E. Second Street.

Transfer of Funds:

6. Caroline Anderson, Animal Control Officer, requests permission for an Intradepartment transfer of \$5000.00 from the Animal Control Equipment (.0200) Account to the Animal Control Personal Services Overtime account (.0102) to cover the cost of overtime for the Animal Control Staff for the remainder of 2016 calendar year.
7. Deborah Coad, City Chamberlain, requests Budget Adjustments.

Travel Requests:

8. Tory DeCaire, Police Chief, requests permission to send one (1) member of the Oswego City Police Department to attend a 5-day K-9 Recertification Course that will be held November 14-18, 2016 in Cooperstown, NY. This course will be held at the New York State Police K-9 Facility on Chicken Farm Hill Road. Attachment