

McCrobie Building Ballroom – 41 Lake Street

Agenda
Administrative Services Committee Meeting
Monday, October 5, 2020
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
 Susan McBrearty
 Kevin M. Hill, Jr.
 Timothy P. Plunkett
 Shawn Burrige

Approve minutes of the September 21, 2020 Committee meeting.

I. **Old Business:**

II. **New Business:**

Authorization:

1. Kevin Caraccioli, City Attorney, is seeking authorization from the Common Council to hire special counsel to represent the City of Oswego in commencing litigation in the nature of an Eminent Domain Proceeding.
2. Deborah Coad, City Chamberlain, requests discussion regarding a transfer with the Enterprise Fund.
3. Mayor William J. Barlow, Jr requests authorization to sign a renewal agreement for legal services for Labor Relations with Roemer, Wallens, Gold & Mineaux, LLP for a three (3) year period from February 1, 2021 through January 31, 2024.
4. The City Engineering Office requests that the Mayor be authorized to sign Change Order No.1 for the Oswego City Hall Building Envelope Improvements Project increasing the total contract amount of \$2,650,765.00 to \$2,661,692.00.
5. The City Engineering Office requests that the Mayor be authorized to sign Change Order No.11 for the Combined Sewer Separation – Third 25% EFC Project with no increase to the total contract amount of \$6,462,229.00.
6. The City Engineering Office requests that the Mayor be authorized to sign Change Order No. 12 for the Combined Sewer Separation - Third 25% EFC Project with no increase to the total contract amount of \$6,462,229.00.
7. Thomas Kells, Commissioner of Public Works and Parks and Recreation, requests authorization for the City Chamberlain to make transfers to cover additional costs for the purchase of a new front loader due to a price increase which was not budgeted for.
8. Phillip Cady, Police Chief, requests a discussion regarding the purchase of additional Records Management Software.