

City Hall  
Location 2<sup>nd</sup> Floor – Common Council Chamber

Agenda  
Administrative Services Committee Meeting  
Monday, November 19, 2018  
**Time: 6:30 p.m.**

Roll Call:     **Robert A. Corradino, Chairman**  
                  Linda M. DeMassi  
                  Kevin M. Hill, Jr.  
                  Ronald G. Tesoriero, Jr.  
                  Robert E. Wilmott

Approve minutes of November 5, 2018 committee meeting.

**I.     Old Business:**

**New Business:**

**Authorization:**

1. Nancy Sterio, Personnel Director and as Chairman of the Procedure Review Committee, requests for the review and authorization for Mayor Barlow to sign the new Travel Policy.
2. Nancy Sterio, Personnel Director and as Chairman of the Procedure Review Committee, requests for the review and authorization for Mayor Barlow to sign the new Credit Card Policy.
3. Robert Corradino, Council President, requests discussion on filling a vacancy that currently exists on the City of Oswego Board of Assessment Review. William G. Mercier would like to be reappointed to the Board.