

McCrobie Building Ballroom – 41 Lake Street

Agenda
Administrative Services Committee Meeting
Monday, November 2, 2020
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
 Susan McBrearty
 Kevin M. Hill, Jr.
 Timothy P. Plunkett
 Shawn Burrige

Approve minutes of the October 19, 2020 Committee meeting.

I. Old Business:

II. New Business:

Authorization:

1. Mayor William J. Barlow Jr., requests authorization to enter into a short-term lease agreement with CITI BOCES to utilize the third floor of the Conway Building for the New Visions program.
2. Mayor William J. Barlow Jr., requests authorization to expand the existing lease agreement with the State of New York Unified Court System to include a section of the third floor of the Conway Building.
3. Mayor William J. Barlow, Jr., requests authorization to institute a “mini grant” program, providing grants to small businesses in the City of Oswego related to the Tree Lighting event and proposed storefront enhancements for the holiday season.
4. The Engineering Department requests approval of Change Order No. 13 for the contract with Marcellus Construction, Co., Inc. for the Combined Sewer Separation –Third 25% EFC Project No. C7-6344-19-08 in the amount of \$0 for additional work.
5. The Engineering Department requests approval of Change Order No. 14 for the contract with Marcellus Construction, Co., Inc. for the Combined Sewer Separation –Third 25% EFC Project No. C7-6344-19-08 in the amount of \$0 for additional work.
6. Fire Chief, Randall B. Griffin, requests authorization for the City Chamberlain to complete an intra-departmental transfer of funds from multiple accounts to cover miscellaneous purchases.
7. Mayor William J. Barlow, Jr., requests an executive session to discuss proposed, pending or current litigation.