

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, November 5, 2018
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Linda M. DeMassi
Kevin M. Hill, Jr.
Ronald G. Tesoriero, Jr.
Robert E. Wilmott

Approve minutes of October 15, 2018 committee meeting.

I. Old Business:

New Business:

Authorization:

1. Deborah Coad, City Chamberlain, requests approval for a Budget Amendment to the Water Treatment Plant Budget at the request of Ken Scherrieble of the Camden Group.
2. Deborah Coad, City Chamberlain, requests authorization for Year End Accounting Procedures to close the 2018 Fiscal Year.
3. Deborah Coad, City Chamberlain, requests authorization to seek a Bond Anticipation Note for the purchase of a Mid Mount Aerial Apparatus and related equipment for the Fire Department not to exceed \$1,200,000.00.
4. The Engineering Department states the Common Council approved Resolution No. 223 in 2017, East Side WWTP Asset Management Improvement Project, Type II Action- New York State SEQR. The Engineering Department is now requesting that the Common Council include additional project sites as Type II Actions under the New York State SEQR for said project. Attachments
5. Thomas Reynolds, Assistant City Attorney, requests authorization for Mayor William J. Barlow, Jr., to sign proposed Agreement between the City of Oswego and the Town of Scriba, regarding the Bulk Sewer Treatment Agreement. Attachment
6. Kevin Caraccioli, City Attorney, seeks favorable consideration by the Common Council to enter into a one (1) year lease agreement with St. Joseph's Church for use of the parking lot located at 174-176 West First Street. Attachment
7. The Engineering Department, request that the Mayor be authorized to sign the proposal, with GEI Consultants in the amount of \$10,768.00 in order to address the many issues, regarding the FERC Sixth Part 12D Inspection of the High Dam Hydroelectric Facility. Attachment
8. Thomas Kells, DPW Commissioner, requests the elimination of the fees for open skating at the City Skating Rinks.

9. Thomas Kells, DPW Commissioner, requests additional funds for the Fuel Tank Capital Project in the amount of \$51,929.00. Additional funds are being requested due to updated pricing from the vendor through the NJPA contract award No. 040215-PGE. Attachment
10. The Wastewater Department is requesting several Intra-departmental transfers of funds to cover the cost of clarifier launderers at the Eastside and for major elevator repairs at the Westside.
11. Councilor Kevin Hill requests review and approval of proposed lighting of the High Dam to promote our waterways, highlight our unique assets and increase local tourism.
12. Curt Miller, Enforcement Director, is requesting permission to send one (1) Code Enforcement Officer to the Inspection Procedures for Existing Buildings Course to be held November 12-16, 2018 in Latham, New York.
13. Randall Griffin, Fire Chief, is requesting permission to make an intra-departmental transfer in the amount of \$30,205.00 to cover miscellaneous purchases including a Thermal Imaging Camera and a Building and Trench Rescue Kit. Attachment
14. Executive Session has been requested by Kevin Caraccioli, City Attorney, for discussions regarding proposed, pending or current litigation. Re: 154 East Seneca Street.
15. Executive Session has been requested by Kevin Caraccioli, City Attorney for the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. Re: 139 West Bridge Street.