

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, December 3, 2018
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Linda M. DeMassi
Kevin M. Hill, Jr.
Ronald G. Tesoriero, Jr.
Robert E. Wilmott

Approve minutes of November 19, 2018 committee meeting.

I. Old Business:

New Business:

Authorization:

1. The City Clerk's Office is requesting permission to accept a donation of two rare books from Mark Tesoriero and Ronald Tesoriero.
2. Mark Tesoriero, City Clerk, is requesting permission for Mayor William J. Barlow, Jr. to sign an agreement with Forte Payment Systems, Inc. to provide credit and debit payment processing in the City Clerk's Office.
Attachment
3. Caroline Anderson, Animal Control Officer requests permission for an intradepartmental transfer in the amount of \$5,000.00 to cover overtime for the Animal Shelter Staff.
4. Caroline Anderson, Animal Control Officer, requests permission for the City Chamberlain to make an intradepartmental transfer in the amount of \$3,000.00, to cover the cost of veterinary supplies for the shelter animals.
5. Deborah Coad, City Chamberlain, requests discussion of EFC Project 21 Bond Requirement.