

City of Oswego
City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Tuesday, February 20, 2018
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Linda M. DeMassi
Kevin M. Hill, Jr.
Ronald G. Tesoriero, Jr.
Robert E. Wilmott

Approve minutes of February 5, 2018 committee meeting.

I. Old Business:

New Business:

Authorization:

1. Mike Riley, Purchasing Agent, received bids for the Rehabilitation of the Sanitary Sewers of the Combined Sanitary Sewer Project (Phase 2, Second 25%) and the low bid was submitted by W.D. Malone Trucking & Excavating, Inc. in the amount of \$634,844.00. Attachment
2. Brian Chetney, Executive Director of the Oswego City/County Youth Bureau, requests authorization for Mayor William J. Barlow, Jr. to sign the annual agreements between the City of Oswego and the Oswego YMCA for the operation of the East Side Youth Center and the Skateboard Park. Attachment
3. Randall B. Griffin, Fire Chief, requests permission to hold a Blood Drive through the American Red Cross on March 26, 2018 from 11:00 a.m. 4:00 p.m. at the Eastside Fire Station.
4. The Engineering Department request the Mayor be authorized to sign Amendment No. 1 with GHD Consulting Engineers, LLC to include construction administration services for the Combined Sewer Separation Phase 2- Second 25% plan Rehabilitation of Sanitary Sewers Agreement for Professional Services. Attachment
5. The Engineering Department request the Mayor be authorized to sign Amendment No. 8 with GHD Consulting Engineers, LLC in the amount of \$21,000.00 for the required Consent Decree Quarterly Reporting to continue from April 28, 2018 to January 28, 2019. Attachment
6. Linda DeMassi, Second Ward Councilor, requests favorable consideration of the Request to Use Public Space for East Thirteenth Street. Attachment
7. Thomas Kells, DPW Commissioner, is requesting approval to modify the existing fee structure for dockage at Wright's Landing and the International Marina to include a half season rate. Attachment

8. Nathan Emmons, Director of the Rental Assistance Office requests approval to send HQS Inspector to attend the NYSBOC Central Chapter-13th Annual Education Conference to be held at the Holiday Inn, 441 Electronics Parkway, Liverpool, NY 13088, April 10 through April 12, 2018. Attachment
9. Justin Rudgick, Community Development Director, received a request from Julie Chetney on behalf of the Oswego County Autism Task force to organize the Out Run Autism 5K event to be held on April 7, 2018. The event will be held from 8:30 a.m. to 10:30 a.m., beginning at 29 East First Street. They are requesting a police escort to lead the race.
10. Justin Rudgick, Community Development Director, received a request from the Oswego Lion's Club regarding the 6th Annual River's Edge Craft Show to be held on Sunday, June 10, 2018 between 8 a.m. and 5 p.m. They are requesting use of public space at Breitbeck Park, use of the bandstand, a waiver of the noise ordinance, waiver of the open container ordinance, use of parking lots for vendor parking and permission to place several framed signs at various locations advertising the craft show.
11. Mayor William J. Barlow, Jr. and the Office of Economic Development request a formal resolution by the City of Oswego Common Council to support the Elevation of Fort Ontario Military Complex to National Monument Status.
12. Thomas Kells, DPW Commissioner, received a request from the NYSDOT in regards to the Route 104 Project within City limits. The proposed construction and reconstruction/improvement of Route 10r will take place between West Line Road and East 13th Street.
13. Lt. Charles Searor is requesting permission to send two (2) police officers to the 2018 New York State Tactical Team Leadership Forum to be held in Saratoga, New York from March 7, 2018 through March 9, 2018. Attachment
14. Lt. Charles Searor is requesting permission to send two (2) police officers to the Rescue Task Force for Law Enforcement Course which will be held March 13, 2018 through March 14, 2018 in Oriskany, New York. Attachment
15. Lt. Charles Searor is requesting permission to send one (1) police officer to the 2018 New York State Department of Criminal Justice Services Special Weapons and Tactics Operator Course to be held in Oriskany, New York. This course is broken in to four parts, March 26-march 30, 2018, April 2 through April 6, 2018, April 16 through April 20, 2018 and April 23 through April 26, 2018. Attachment
16. Lt. Charles Searor is requesting permission to send two (2) police Officers to the New York Tactical Officers Association Conference to be held in Verona, New York from April 24, 2018 through April 26, 2018. Attachment
17. The City Clerk's Office is requesting permission for the City Chamberlain to transfer the amount of \$1,300.00 from the General Fund Contingent Account A.1990.0460 to the City Clerk's Materials and Supplies Account A.1410.0410. This transfer will enable the City Clerk's Office to purchase six (6) new dehumidifiers for use in the Records Department

18. Mayor William J. Barlow, Jr., requests discussion of the following:

\$53,825.00 for Summer Youth Program (\$50,000 with required Social Security Benefit of \$3,825.00)

\$56,886.00 for additional code Personnel (48,303.00 salary with required benefits of \$8,583.00)