

City Hall  
Location 2<sup>nd</sup> Floor – Common Council Chamber

Agenda  
Administrative Services Committee Meeting  
Monday, February 4<sup>th</sup>, 2019  
**Time: 6:30 p.m.**

Roll Call: **Robert A. Corradino, Chairman**  
Linda M. DeMassi  
Kevin M. Hill, Jr.  
Ronald G. Tesoriero, Jr.  
Robert E. Wilmott

Approve minutes of January 22, 2019 Committee meeting.

**I. Old Business:**

**New Business:**

**Authorization:**

1. Mayor William J. Barlow, Jr. seeks favorable consideration by the Common Council to authorize payment in the sum of \$15,000.00 to Oswego County Historical Society for improvements to the roof of the Richardson Bates House. Re: Sale of an Unused Portion of Burkle Street (Paper Street.)
2. Mayor William J. Barlow, Jr. requests permission to sign a Memorandum of Understanding with Oswego County Opportunities, Inc. for Oswego County Opportunities, Inc. Transitional Housing Program.
3. Mayor William J. Barlow, Jr. requests permission to sign a Memorandum of Understanding with Northland Filter, LLC for employment opportunities for clients of the City of Oswego Rental Assistance Program.
4. Mayor William J. Barlow, Jr requests authorization for the City Chamberlain to complete a Budget Amendment to the Water Fund for the sole purpose of purchasing water meters, as soon as insufficient funds are foreseen, for the Fiscal Year of 2019.
5. Randall B. Griffin, Fire Chief, is requesting permission to transfer funds within the Fire Department in the amount of \$14,300 to fund new uniform allowance bank as required by the 2017-2022 Firefighter Contract.
6. Justin Rudgick, Community Development Director, is requesting approval by the Common Council to authorize the Mayor to enter into an agreement with Step One Creative for ongoing website maintenance.
7. Justin Rudgick, Community Development Director, is requesting permission to submit the Initial Project Proposal for the George Street/East Seneca Street Pedestrian Corridor Project.

8. Justin Rudgick, Community Development Director, is requesting permission to submit the Initial Project Proposal for East Seneca Street Bridge Replacement Project.
9. Justin Rudgick, Creative Development Director, is requesting permission for the Mayor to enter into an agreement with Barton & Loguidice, DPC to provide full analysis, research design, detailed drawings and specifications required for construction related to the West Seneca Street Bikeway Project.
10. Justin Rudgick, Community Development Director, is requesting authorization for the Mayor to enter into an agreement with Mesick, Cohen, Wilson, Baker Architects, LLP for professional architectural and engineering design services related to the repair/restoration of Oswego City Hall and Elevator Tower.
11. John McGrath, Chief Operator for the Westside Wastewater Treatment Facility, and City Attorney Kevin Caraccioli seek favorable consideration from the Common Council regarding their request to donate several items on obsolete laboratory equipment belonging to the City of Oswego to the Oswego Middle School for use by students in science classes.
12. The City Engineer's Office requests that the Mayor be authorized to sign the proposal with GEI Consultants, INC in order to perform the FERC required audit of the City of Oswego Owner's Dam Safety Program (ODSP) at the High Dam.
13. The City Engineer's Office requests that the Mayor be authorized to sign Change Order No. 2 with Scriba Electric, Inc. for the ESWWTP Dewatering Equipment Replacement Project.
14. The City Engineer's Office requests they Mayor be authorized to sign Change Order No. 2 with John R. Dudley, Inc. for the ESWWTP Dewatering Equipment Replacement Project.
15. The City Engineer's Office requests they Mayor be authorized to sign Change Order No. 3 with John R. Dudley, Inc. for the ESWWTP Dewatering Equipment Replacement Project.
16. The City's Engineer's Office requests that the Common Council accept the Engineering Proposal with Garland/DBS, Inc. for the Water Treatment Plants Reroofing Project and sign appropriate agreement in the amount of 5,500.00.
17. City Attorney, Kevin C, Caracciloli, requests executive session to discuss the proposed acquisition sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.