

City Hall  
Location 2<sup>nd</sup> Floor – Common Council Chamber

Agenda  
Administrative Services Committee Meeting  
Monday, March 16, 2020  
**Time: 6:30 p.m.**

Roll Call: **Robert A. Corradino, Chairman**  
Susan McBrearty  
Kevin M. Hill, Jr.  
Ronald G. Tesoriero, Jr.  
Shawn Burridge

Approve minutes of March 2, 2020 Committee meeting.

I. **Old Business:**

II. **New Business:**

**Authorization:**

1. Mayor William J. Barlow, Jr. is requesting permission for the City Chamberlain to complete a Transfer of Funds from the General Contingent Account to the Code Enforcement Contracted Services Account in the amount of \$27,948.75 to cover the cost of the demolition of property located at 110 East Fourth Street.
2. Police Chief, Phillip D. Cady, requests the Common Council approve the creation of two new positions at the Oswego Police Department. A full time Investigator and a part-time temporary Policy Review Specialist. Chief Cady also requests that the City Chamberlain be authorized to complete a budget amendment to pay for the same.
3. Police Chief, Phillip D. Cady, request permission to purchase software for Policy and Procedure Management. This purchase will require authorization for the City Chamberlain to complete a budget transfer from the General Fund Contingent Account to the Computer Department Contracted Services Account in an amount not to exceed \$5,500.00.
4. Randall B. Griffin, Fire Chief, is requesting permission to amend the City of Oswego purchasing policy to include all EMS supplies and related materials to the City of Oswego Purchasing Policy Payment by Voucher List.
5. The City Engineering Department requests that the Mayor be authorized to sign Amendment No.1 with Brown and Caldwell Associates to include construction services for the Westside Wastewater Treatment Plant Rehabilitation of Hydronic Systems Project.
6. The City Engineering Department requests transfer of funds from the Contracted Services Account, A.1440.0440 to the Materials & Supplies Account, A.1440.0410.
7. The City Engineering Department requests that the Mayor be authorized to enter into a contractual agreement with Delta Engineers to provide professional engineering services for the Wright's Landing Marina and International Pier REDI Projects in an amount not to exceed \$1,120,090.00.

8. Kevin Caraccioli, City Attorney requests an Executive Session to discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. RE: 132 W Oneida Street (house), 181 W Seneca Street (house), 157 E Oneida Street (vacant land), 75 Mercer Street (house), 154 E Seneca Street (land), 111 E Fourth Street (land), 268 W 5<sup>th</sup> Street (land).