

Agenda
Administrative Services Committee Meeting
Monday, March 20, 2017
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
 Eric I. VanBuren
 Caitlin E. Reynolds
 Shawn P. Walker
 Nathan S. Emmons

Approve minutes of March 6, 2017 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. The Engineer's Office, request that Mayor William J. Barlow, Jr. be authorized to sign agreements with the State of New York for the Route 48 Emergency Slope Stabilization and Highway Repairs Project
2. The Wastewater Department is requesting permission for Timothy Woodard to travel from April 30, 2017 to May 5, 2017 and from May 7, 2017 to May 12, 2017 for a Basic Operations of Wastewater Treatment Plant Training course at SUNY Morrisville Environmental Training Center. This is the first of four courses needed to acquire his Operator Training License. Attachment
3. Nancy Sterio, Personnel Director, requests permission to attend NYS Association of Personnel & Civil Service Officers Annual Conference at Corning, NY to be held June 4-June 7, 2017. Attachment
4. Thomas Kells, Commissioner of Public Works and Parks and Recreation, requests authorization for the release of funds from 8120.200 account to pay for the purchase of materials needed to change over the Duer Street Lift Station so the 10 million gallon tank can be filled in the amount of \$59,962.00. Please see attached for a list of items and cost per item.
5. Mayor William J. Barlow, Jr., requests authorization to sign an agreement with the new Fire Chief Randall B. Griffin regarding his employment.
6. Mayor William J. Barlow, Jr., is requesting authorization to effectuate all documents to execute the Camden Group Contract regarding the Water Treatment Plant. Attachment
7. Justin Rudgick, Chair Special Events Committee and Community Development Director, request authorization for Mayor William J. Barlow, Jr., to Execute Contracts for Summer Concerts.
8. Justin Rudgick, Community Development Director, requests authorization for Mayor William J. Barlow, Jr., to sign the agreement to utilize ELAN as the consultant for the City of Oswego Arts and Cultural Master Plan as well as any documents necessary for the purposes of administering the \$40,000 grant the City of Oswego was awarded through Round 6 of the Consolidated Funding Application with the NYS Council on the Arts.