

Common Council Chambers – City Hall

Agenda
Administrative Services Committee Meeting
Monday, April 5, 2021
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Susan McBrearty
Kevin M. Hill, Jr.
Timothy P. Plunkett
Shawn Burrige

Approve minutes of the March 15, 2021 Committee meeting.

I. Old Business:

II. New Business:

Authorization:

1. Mayor William J Barlow, Jr. requests authorization for a five (5) year extension of the current lease with the Arts Association at the Arts Civic Center in the Fort Ontario Complex.
2. Mayor William J. Barlow, Jr. requests authorization to sign an agreement with the Greater Oswego-Fulton Chamber of Commerce for the 2020 and 2021 Project Bloom Projects, and to request a transfer of funds from the General Fund Contingent Account, A.1990.0460, to the Tourism Contracted Services Account, A.6475.0440, in the amount of \$9,000.00.
3. Mayor William J. Barlow, Jr. requests authorization to sign an amendment with AlertMedia, Inc. for 67,100 additional text messages and 16,400 voice minutes at \$1,072.00/year due to the program's success and the doubling of subscribers from 1,000 to 2,000 residents.
4. Mayor William J. Barlow, Jr. requests authorization to sign an agreement with TextMyGov for City of Oswego residents to communicate with the City through text messages.
5. The Engineering Office requests authorization for the Mayor to sign Change Order No. 10 with Patricia Electric, Inc. for the Eastside Wastewater Treatment Plant Asset Management Plan Improvement Project, in the amount of \$13,876.92.
6. The Engineering Office requests authorization for the Mayor to sign Change Order No. 11 with Patricia Electric, Inc. for the Eastside Wastewater Treatment Plant Asset Management Plan Improvement Project, in the amount of \$12,690.05.
7. The Engineering Office requests authorization for the Mayor to sign Amendment No. 11 with GHD Consulting Engineers, LLC in the amount of \$17,000.00 for the required Consent Decree Quarterly Reporting.
8. The Engineering Office requests authorization for the Mayor to sign the Professional Services Agreement with C&S Companies, for the West First Street Storm Sewer Improvements Project in the amount of \$56,530.00.

9. Tom Kells, DPW Commissioner, requests authorization to enter into a lease agreement with Circle T Enterprises, LLC to lease a small area on City property at the DPW garage.
10. Fire Chief, Randall B. Griffin, is requesting discussion regarding adjustments in the City of Oswego Fire Department ambulance rates.
11. Fire Chief, Randall B. Griffin, is requesting permission to make an intra-departmental transfer from the Fire Department Personal Services Account, A.3410.0101, to the Fire Clothing Allowance, A.3410.0480.
12. The City Clerk's Office, on behalf of Mark Slosek, City Historian, requests that that City Chamberlain be authorized to accept a donation from the William G. Pomeroy Foundation for the purchase of a plaque that will be placed at the U.S. Customhouse (Conway Building).
13. The City Clerk's Office has received a request from the Oswego Speedway for a 2021 Race License.
14. Mayor William J. Barlow, Jr. and Jennifer Reebel, Personnel Director, request an Executive Session for discussion regarding a Personnel matter.