

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, June 17, 2019
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Linda M. DeMassi
Kevin M. Hill, Jr.
Ronald G. Tesoriero, Jr.
Robert E. Wilmott

Approve minutes of June 3, 2019 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. The City Clerk's Office has received an application from Phillip Gordon and Sons, Inc. for a renewal of their Junk License.
2. The City Clerk's Office requests approval of a quote submitted by Business Automation Services (BAS) for an Online Dog Portal to enable online renewal of dog licenses.
3. Resolution No. 224, dated June 10, 2019, lacked the necessary account to be amended. Attached is a resolution to correct this omission.
4. Nancy Sterio, Personnel Director, requests permission for the City Chamberlain to transfer \$20,000 from the Contingent Account, A.1990.0460 to the Fees for Service Non-Employee, A.1430.0450.
5. Thomas Kells, Commissioner of the Department of Public Works, requests the Common Council rescind Resolution No. 209, dated May 28, 2019, and replace with the attached resolution approving bids received by Onondaga County Purchasing for various construction and trade materials.
6. Thomas Kells, Commissioner of the Department of Public Works, requests the Common Council rescind Resolution No. 164, dated April 22, 2019, and replace with the attached resolution approving bids received by Onondaga County Purchasing for Coarse Aggregate, Stone and Limestone.
7. The Wastewater Department requests a transfer of funds in the amount of \$19,740.97 to pay for Phase I elevator repairs from Contingent Account G.1990.0460 to Westside Contracted Services Account G.8140.0440.
8. The City Clerk's Office requests authorization for the Mayor to sign a pending lease agreement for a new copier in the Processing Room to be supplied by Advance Business Systems.

9. Kevin Caraccioli, City Attorney, requests an executive session, regarding the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. Re: 315 Walnut Street, 285 Maple Street, and 19 East Sixth Street.