

Agenda
Administrative Services Committee Meeting
Monday, July 17, 2017
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of July 3, 2017 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Michael Riley, Purchasing Agent, states bids were received for the 2017 street milling and paving project and the low bid was submitted by Northern Labor, LLC, in the amount of \$498,000.00, this project is eligible for CHIPS reimbursement. Attachment
2. The Engineering Department requests approval of Change Order No. 3 for the general contract with Marcellus Construction Co., Inc. for the Combined Sewer Separation Project– Second 25% in the amount of \$0 for additional work for unforeseen conditions. Details of the Change Order as prepared by GHD Consulting Engineers are submitted as part of request. Attachment
3. Robert Corradino, on behalf of the Promotion and Tourism Advisory Board (PTAB) is requesting authorization for the transfer of funds of \$4,800 from A.1990.0460 General Fund Contingent to A.6475.0440 Tourism Contracted Service account to fund the staffing of the city Event tent for multiply summer events in and around the city of Oswego.
4. The Wastewater Department is requesting permission for Timothy Woodard to travel from August 27-31, 2017. This is for the Activated Sludge Course at SUNY Morrisville Environmental Training Center. Attachment
5. Justin Rudgick, Community Development Director, states he intends to submit a funding application to the Central New York Regional Economic Development Council for Waterfront Development. Application is due on Friday, July 28, 2017. The funding program applied for is the Local Waterfront Revitalization Program (LWRP) through the Department of State, and in addition, a separate funding application will be submitted through Empire State Development for the Empire State Development Grant Funds to support the proposed waterfront development project.
6. Justin Rudgick, Community Development Director, requests approval from the Common Council to receive a proposal for implementation services for the previously awarded 2016 LWRP Grant in which the City was awarded \$590,000 grant towards the \$1,180,000 total project. Including in the implementation services proposal would be the assistance to develop the

proposed 2017 Waterfront Development Project to continue to build off of the recently completed Waterfront Consensus Plan.

7. Justin Rudgick, Community Development Director, with the Mayor's support is seeking to relocate its' Community & Economic Development Program to 44 East Bridge Street. Attachment
8. Justin Rudgick, Community Development Director, with the Mayor's support is seeking to relocate the Oswego Rental Assistance Program to 159 Liberty Street. Attachment
9. Kevin Caraccioli, City Attorney, is requesting consideration for a proposal to amend the permit fees and permit duration for the use of temporary and permanent dumpsters in the City of Oswego.
10. Caroline Anderson, Animal Control Officer, requests permission for a transfer of funds in the amount of \$10,000.00 from the Contingent account A.1990.0460 to the Animal Control Personal Services Overtime Account A.3510.0202 to cover the cost of overtime for the Animal Control staff for the remainder of the calendar year.