

Agenda  
Administrative Services Committee Meeting  
Monday, July 3, 2017  
**Time: 6:30 p.m.**

Roll Call:     **Robert A. Corradino, Chairman**  
Eric I. VanBuren  
Caitlin E. Reynolds  
Shawn P. Walker  
Nathan S. Emmons

Approve minutes of June 19, 2017 Committee Meeting.

**I.     Old Business:**

**II.    New Business:**

**Authorization:**

1. Deb Coad, City Chamberlain, on behalf of the Camden Group requests authorization to complete a budget transfer from F.1990.0460 Water Fund continent Account to F.8320.0440 Water Fund Power and Pump Contracted Services in the amount of \$13,915.00 to complete the work required to be in compliance with the Department of Health.
2. Susan Deary, City Assessor, is presenting a resolution to the Full Common Council for the confirmation of the 2017 Assessment Roll for the City of Oswego. Attachment
3. Thomas Kells, DPW Commissioner, is requesting authorization for the transfer of funds of \$17,000.00 from A.1990.0460 General Fund contingent to A.7110.0410 Parks Materials for the Pickle Ball Project. Attachment
4. Thomas Kells, DPW Commissioner, is requesting a dry storage fee of \$10.00/night be put into place at Wright's Landing Marina and the International Marina for trailers.
5. The Engineering Department is requesting approval of Change Order No. GC-1 for the general construction contract with M A Bongiovanni, Inc. for the Eastside WWTP Dechlorination System Upgrade Project in the amount of \$11,554.63. Funding is available through project P-1662.

The Engineering Department requests that the Mayor be authorized to amend the contract of M A Bongiovanni, Inc. to include Change Order No. GC-1.

6. The Engineering Department requests the Purchasing Agent be authorized to seek bids for the replacement of roofs for three separate buildings at the East Side Wastewater Treatment Plant due to leaking. An inspection has revealed that they are all beyond their useful life expectancies.

**Discussion:**

7. Susan Gentile Deary, Director of Code Enforcement requests discussion on setting the fee amount for temporary and permanent dumpster permits.