

City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Tuesday, July 5, 2016
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of June 20, 2016 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Brian Chetney, Youth Bureau Executive Director is requesting the City Chamberlain be authorized to accept the donation of \$1,000.00 from the Wal-Mart Foundation.
2. Brian Chetney, Youth Bureau Executive Director is requesting approval of the execution and installation of the artwork for the East Seventh Street tunnel. Artwork is available for review in the Mayor's Office.
3. Brian Chetney, Youth Bureau Executive Director is requesting permission to accept a donation in the amount of \$250.00 from the Oswego Lion's Club. This donation will be used to purchase "goody bags" which will be distributed to the children at this year's Tree Lighting event to be held on Saturday, November 26, 2016.
4. Susan Deary, City Assessor, has attached a resolution to be presented to the full Common Council for the confirmation of the 2016 Assessment Roll for the City of Oswego. Attachment
5. Rita Tickle, Personnel Director, requests approval to establish the standard work day for certain positions for New York State and Local Retirement System reporting purposes.
6. Rita Tickle, Personnel Director, requests approval of the standard work days for appointed and elected officials for reporting to the New York State and Local Employees' Retirement System.
7. The Engineering Department request that the Mayor be authorized to sign an agreement with Barton & Loguidice, D.P.C. for the Emergency Slope Stabilization Highway Reconstruction of Route 48 in the amount of \$194,000.00.
8. Justin Rudgick, Community Development Director, recently prepared and issued a Request for Proposal for Qualified Developers for the Development of the Flexo Wire Site. The deadline was Wednesday, June 29, 2016 at 3:00 p.m.. Mr. Rudgick is recommending the Housing Visions Consultants, Inc. as the qualified developer for this site.

9. Amy Birdsall, Planning and Zoning Director, requests approval to submit a grant application through the NYS Consolidated Funding Application (CFA) process for construction funding of the 104 Complete Streets Project in Downtown Oswego. The anticipated project boundary will be from West 5th Street to East 4th Street.
10. Amy Birdsall, Planning and Zoning Director, requests approval to submit a grant application through the NYS Consolidated Funding Application (CFA) process for construction funding of the 104 Complete Streets Project at the City of Oswego Western Gateway, or from the Western City Line to the "Forks of the Road".
11. Amy Birdsall, Planning and Zoning Director, requests approval to submit a grant application through the NYS Consolidated Funding Application (CFA) process to develop a Master Plan of Fort Ontario and the surrounding recreational areas and buildings.

Discussion:

12. Justin Rudgick, Community Development Director, requests discussion of the environmental conditions of the Flexo Wire Site that was performed by Synapse Property Resources.

Executive Session:

13. Thomas Reynolds, Assistant City Attorney, requests an Executive Session regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof, specifically regarding tax foreclosed properties located at 151 East Second Street, 2660 Johnson Road, 2664 Johnson Road, and 147 ½ West Bridge Street. Attachment (Comparative Market Analysis reports available in Mayor's Receptionist's Office)