

City Hall  
Location 2<sup>nd</sup> Floor – Common Council Chamber

Agenda  
Administrative Services Committee Meeting  
Monday, August 19, 2019  
**Time: 6:30 p.m.**

Roll Call: **Robert A. Corradino, Chairman**  
Linda M. DeMassi  
Kevin M. Hill, Jr.  
Ronald G. Tesoriero, Jr.  
Robert E. Wilmott

Approve minutes of August 5, 2019 Committee Meeting.

I. **Old Business:**

II. **New Business:**

**Authorization:**

1. Mayor William J. Barlow, Jr has received a request from Kristen Binder, ORA Block Leader, to donate seven (7) maple trees to be planted on East Sixth Street between East Seneca and East Schuyler Streets.
2. Kevin Caraccioli, City Attorney, seeks favorable consideration by the Common Council in connection with awarding property located at 8 Mercer Street to the highest bidder for the property.
3. The Department of Public Works requests that the Common Council approves the bid submitted by 80 Flood Drive Properties in the amount of \$5,436.50 for purchasing salvaged vehicles.
4. Justin Rudgick, Director of Economic Development, requests approval of Change Order No.4 submitted by W.D. Malone for additional labor in regards to the Pocket Park.
5. The Engineering Department requests that the Mayor be authorized to amend the contract with Diversified Infrastructure Systems to include Change Order No.1 for the Sewer Investigations Area 3 EFC Project
6. The Engineering Department requests that the Mayor be authorized to sign Amendment No.1 with GHD Consulting Engineers, LLC to include construction administration services for the SCADA Improvements Project.
7. The Engineering Department requests approval of a bid submitted by W.D. Malone in the amount of \$674,451.00 for the Brittany Hill and Munn Street Drainage and Pavement Improvements Project.
8. Randall B. Griffin, Fire Chief, is requesting authorization for the Mayor to enter into an agreement with J.P.B Fire Services of Syracuse, New York for routine and emergency repairs to fire apparatus.
9. Deborah Coad, City Chamberlain, requests authorization to transfer funds within the Computer Department Budget.

10. The Wastewater Department requests a transfer of funds in the amount of \$42,052.24 to pay for Phase III from Contingent Account G.1990.0460 to Westside Contracted Services Account G.8140.0440 for elevator repairs.
11. Nathan Emmons, Director of the Rental Assistance Program, requests authorization for a Public Hearing for the 5 Year Public Housing Agency (PHA) Plan on October 14, 2019.