

Agenda  
Administrative Services Committee Meeting  
Monday, August 21, 2017  
**Time: 6:30 p.m.**

Roll Call:     **Robert A. Corradino, Chairman**  
Eric I. VanBuren  
Caitlin E. Reynolds  
Shawn P. Walker  
Nathan S. Emmons

Approve minutes of August 7, 2017 Committee Meeting.

**I.     Old Business:**

**II.    New Business:**

**Authorization:**

1. Justin Rudgick, Community Development Director, received a request from the Greater Oswego-Fulton Chamber of Commerce regarding the CNY Great Pumpkin Festival to be held on September 29, 2017 through October 1, 2017 from 9 a.m. to 6 p.m. . The Event is requesting use of public space at East Park as well as a road closure of East Oneida Street and the use of the bandstand.
2. Justin Rudgick, Community Development Director, received a request from Gerri Millar regarding the Oswego Porchfest from September 24, 2017 from 1 p.m. to 5 p.m.. The event is requesting a waiver from the Noise Ordinance for the area location of the planned Oswego Porchfest. The event location is comprised of West Cayuga Street- Lake Street/West Third Street-West 7<sup>th</sup> Street neighborhood area.
3. Michael Riley, Purchasing Agent states the current telephone agreement with Verizon expires on December 21, 2017. Proposals were received for new VOIP telecommunication services and the most favorable proposal was submitted TPX Communications. It is being recommended that the Purchasing Agent be authorized to sign a three year VOIP agreement with TPX pursuant to the pricing included in its proposal. Attachment
4. Caroline Anderson, Animal Control Officer, requests permission to accept a donation from Elizabeth Mannise in the amount of \$4,718.25. This donation is the result of proceeds from a fundraiser called paws for a Cause, organized by Ms. Mannise to benefit the Oswego Animal Shelter at the Driveway Inn in Palermo, NY on August 12, 2017.
5. The Clerk's Office request's approval of the final Resolution for the extension of the City of Oswego's additional one percent (1%) sales and compensating use tax. The current authorization will expire on November 30, 2017.
6. Randall Griffin, Fire Chief, is requesting permission to have City of Oswego Fire Department Personnel to cover each of the City of Oswego School District Fall High School Home Football Games and any crossover playoff games to be determined at a later date.

The City of Oswego School District will reimburse the City of Oswego for all overtime and social security costs for the fire department personnel

working the above events at the minimum of four (4) hours per personnel, per game.

7. Randall Griffin, Fire Chief, is requesting permission to attend the following conference:
  - NYS Career Fire Chief's September Meeting
  - September 29-30, 2017
  - Westchester County Training Center
8. Nancy Sterio, Personnel Director, requests permission for one employee to attend the New York State Civil Service Institute in Albany, New York being held September 25-28, 2017, October 23-26, 2017, and November 28-December 1, 2017. Attachment
9. The Eastside Wastewater Treatment Plant is requesting a transfer of funds in the amount of \$8,630.00 from Account No. G.8130.0410 (Supplies & Materials) into Account No. G.8130.0200 (Equipment), and \$5,960.00 from Account No. G.8130.0410 (Supplies & Materials) into Account No. G.8130.0200 (Equipment), for insufficient funds. The transfer of funds is to cover the rebuilding/repair of a Yeoman Pump at the East Cayuga Street Pump Station as well as the repair/replacement of instrumentation and communication between East Pump Station, River Walk and EFMF for the SCADA System at the Eastside Wastewater Treatment Plant.