

City of Oswego
City Hall
Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, December 4, 2017
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
Eric I. VanBuren
Caitlin E. Reynolds
Shawn P. Walker
Nathan S. Emmons

Approve minutes of November 20, 2017 committee meeting.

I. Old Business:

New Business:

Authorization:

1. The Engineer's Office request that the Mayor be authorized to accept the Engineering Design Services Proposal with GHD Consulting Engineers for Combined Sewer Separation- Third 25 Percent (Phase 3) (EFC No. C7-6344-19-08) and sign appropriate agreement in the amount of \$324,800.00, as well as the inclusion of a \$42,500.00 allowance for unforeseen conditions. Attachment
2. The Engineer's Office request that the Mayor be authorized to accept the Engineering Design Services Proposal with GHD Consulting Engineers for Combined Sewer Rehabilitation- Sanitary Sewer Investigations (EFC No. C7-6344-19-08) and sign appropriate agreement in the amount of \$83,500.00. Attachment
3. Brian Chetney, Youth Bureau Executive Director requests approval for the Mayor to sign an agreement between the City of Oswego and County of Oswego to reimburse the City for time spent by the Youth Activities Aide on the AmeriCorps grant program. Attachment
4. The Engineer's Office states Northern Labor, LLC encountered unsuitable sub-surface road conditions during the milling operation of the 2017 Milling and Paving Project and was directed by the City Engineer's office to remove addition road materials for the placement of binder which was unknown and unforeseen at the time of the bid. The contractor submitted a revised request for additional compensation to finalize the contract. The City Engineer's Office has reviewed the contractor's request and agrees that the additional amount of compensation should be \$89,030.11. Attachment
5. Eric VanBuren, Council President, states there is a vacancy on the Board of Assessment Review and would like to recommend James G. Cloonan for the Five year term.

6. Mayor William J. Barlow, Jr., requests authorization for Budget Transfer and Agreement to Hire- Regarding Purchasing Consolidation Transition. The proposal is a \$75/hr. fee, paid hourly, not to exceed \$12,500.00 total. The \$12,500.00 will be reimbursed to the City of Oswego from NYS grant money once allocated for completing the consolidation. Attachment
7. Mayor William J. Barlow, Jr., requests consideration from the Common Council to adopt a resolution establishing Energy Benchmark Requirements for City-owned municipal buildings. Attachment
8. Councilor Robert Corradino, requests authorization for the City of Oswego to reimburse Seventh Ward Residents, Loren and Sylvia Preston of 22 Gerritt Street, Oswego, NY, in the amount of \$3,345.30 for damage caused by J.J. Lane Construction Company while doing Consent Decree work, resulting in Blockage of their sanitary lateral. Attachment
9. Fire Chief Randall B. Griffin is requesting an intra-departmental transfer in the amount of \$5,195.00 to cover vehicle repairs that were incorrectly billed by J.P.B. Fire Sale, LLC and to purchase new tires for the ladder truck and heavy rescue vehicle.
10. Mark Tesoriero, City Clerk, is requesting a transfer of funds from within the City Clerk's Office in the amount of \$3,000.00 in order to purchase new shelving units for the Records Department.

Discussion:

11. Councilor John B. Gosek, requests discussion regarding Protocol during Public Hearings and Decorum.