

MAYOR BARLOW WILL SWEAR IN FIRE CHIEF

RANDALL GRIFFIN AT 6:30 PM

Location 2nd Floor – Common Council Chamber

Agenda
Administrative Services Committee Meeting
Monday, April 3, 2017
Time: 6:30 p.m.

Roll Call: **Robert A. Corradino, Chairman**
 Eric I. VanBuren
 Caitlin E. Reynolds
 Shawn P. Walker
 Nathan S. Emmons

Approve minutes of March 20, 2017 Committee Meeting.

I. Old Business:

II. New Business:

Authorization:

1. Thomas Kells, DPW Commissioner, is requesting permission to send six (6) employees of the Department of Public Works to attend the one day Electrical Hazard Awareness Training on Thursday, April 13, 2017 in Rochester at the Rodger Robach Community Center at 108 Beach Ave. Attachment
2. The Engineer's Office states the City of Oswego and the City School District entered into an agreement May 28, 2010, authorized by the Common Council Resolution No. 440 or the year 2009. The agreement, authorizes the District to install a repeater and antenna on the City owned Munn Street Water Tower for the purpose of radio communication for student transportation. The City School District wishes to upgrade the district wide radio coverage and is requesting authorization. Attachment
3. Michael Riley, Purchasing Agent, is requesting authorization for a budget amendment to transfer funds (\$3,688.85) from the Waste Water Enterprise Fund to account G-8120.0440, to release the retained funds from the sanitary sewer project on East Tenth and one-half Street that was started in June of 2014 and completed in August 2014 by Joseph J. Lane Construction, Inc.
4. Tory DeCaire, Police Chief, requests permission to send up to seven (7) Recruit Police Officers to a police training, Basic Course for Police Officers, at the Mohawk Valley Police Academy in Oneida, New York, beginning June 19, 2017. Attachment
5. Tory DeCaire, Police Chief, requests permission to send one (1) police officer to the Background Investigations for Police Applicants Seminar to be held in Lockport, New York from May 18, 2017 – May 19, 2017. Attachment
6. Tory DeCaire, Police Chief, requests permission to send two (2) Police Officers to the Instructor Development Certification Course to be held at

Onondaga Community College in Syracuse, New York from May 15-19, 2017 and May 22-26, 2017. Attachment

7. Justin Rudgick, Community Development Director, requests approval for the City of Oswego to enter into agreement with Step One Creative for Website Maintenance. Attachment
8. Kevin Caraccioli, City Attorney, at the request of the Fifth Ward Councilor John B. Gosek, seeks consideration from the Common Council to authorize the use of funds and public space of the City of Oswego to support and sponsor the theatrical production of the recounting of the building of the Oswego Canal, an historic accounting of one of the earliest public works projects in the United States. Attachment
9. Justin Rudgick, Special Events Committee Chairman and Community Development Director, is requesting authorization from the Common Council to allow the Mayor to execute contracts related to the City of Oswego Independence Day Parade & Festival for an amount up to and not to exceed \$27,00.00.

Discussion:

10. Councilor Shawn Walker requests discussion regarding fees and approved locations for the recently enacted Chapter 195- Regulation of Food Vendors.