

**ADMINISTRATIVE SERVICES  
COMMITTEE MEETING  
November 2, 2020**

Chairman Corradino called the meeting to order at 6:30 p.m.

***MEMBERS PRESENT:*** Councilor Corradino, Councilor Burridge, Councilor Hill, Councilor McBrearty, and Councilor Plunkett.

***OTHERS PRESENT:*** Councilor Walker; Councilor Gosek; Christopher Baker, Director of Information Technology; Kevin Caraccioli, City Attorney; Jeff Hinderliter, City Engineer; Randall Griffin, Fire Chief; Phillip Cady, Police Chief; Mayor William J. Barlow Jr.; Nate Emmons, Director of Community Development

***MEDIA PRESENT:*** Matthew Reitz, Palladium Times.

**OLD BUSINESS:** There was no old business.

A motion to approve the minutes of October 19, 2020 was made by Councilor Burridge and seconded by Councilor Plunkett. Minutes were approved by a unanimous vote.

**NEW BUSINESS:**

1. Mayor William J. Barlow Jr., requests authorization to enter into a short-term lease agreement with CiTi BOCES to utilize the third floor of the Conway Building for the New Visions program. The Mayor said that the third floor of the Conway Building was recently vacated, so there is now open space available. He said that CiTi BOCES heard about this open space and they were interested in using it to space out their New Visions students a bit more to comply with social distancing rules due to COVID-19. CiTi BOCES asked if they could put around 30 students on the third floor of the Conway Building, which the Mayor thought was convenient since they are law enforcement and healthcare students and it is walking distance from the Oswego Hospital. The Mayor mentioned that the City has a good relationship with CiTi BOCES, recalling that a couple of years ago the City teamed up with CiTi BOCES' and some of the students demolished homes within the city. He said by allowing them to utilize this space the City will maintain and continue that good relationship. The Mayor stated that as the proposal exists now, this solution is temporary and it will go through June and will have to be reevaluated then. Councilor Corradino asked the Mayor to clarify that this is at zero cost, to which the Mayor confirmed that it is at no cost to the City.