

City of Oswego
Application for Temporary Conditional Use Permits
Outdoor/Seasonal Dining

This application is to be used by restaurant/bar owners to request temporary conditional use permits for outdoor/seasonal dining facilities during this state of emergency for the Covid-19 pandemic.

The City of Oswego, through Mayor Billy Barlow's Executive Order, recognizes that restaurants/bars are critical to the vibrancy of Oswego and to ensure that our local restaurants/bars remain successful and that the public feels safe patronizing them, the City of Oswego is willing to provide opportunities for restaurants to expand their outdoor dining capacity to promote compliance with current guidelines set forth by New York State. In addition, the City of Oswego recognizes restaurants/bars throughout Oswego have struggled financially during the Covid-19 pandemic and wishes to provide the maximum opportunity possible for restaurants/bars to succeed.

The City of Oswego will temporarily waive or modify the requirements in Oswego to expand outdoor/seasonal dining facilities during the COVID-19 pandemic for the duration of the state of emergency declared by the State of New York until such time that regulations set forth by the State of New York limiting full indoor dining capacity are lifted or until October 1, 2021, at the City of Oswego's discretion pursuant to the extension of Executive Order No. 5-2020 by Memorandum dated May 1, 2021, signed by Mayor William J. Barlow, Jr. Restaurants/bars must demonstrate that social distancing guidelines will be implemented, which includes ensuring that patrons remain six feet apart when dining unless there is a physical barrier between parties in order to apply.

In reviewing the application, the City of Oswego will determine if granting the temporary permit will not cause substantial harm to the health and safety of the public. In addition, the City of Oswego shall not condition or delay the granting of temporary conditional use permit on the completion of a traffic study and will make a determination of the application within 2 business days.

The City of Oswego shall consider requests for new or additional outdoor seating up to 50 seats. The City of Oswego may approve new or additional outdoor seats over the 50 seat threshold where the applicant can show that they can adequately comply with all New York State Department of Health guidelines, can maintain adequate parking for the establishment without over burdening nearby residential neighborhoods, and that the seats and activity will not negatively impact abutting residential neighborhoods. The City of Oswego may permit the use of parking lots, the public right of way, and on street parking as an outdoor dining facility. Outdoor dining facilities shall require a barrier where it is located within a parking lot, within the parking area located in the public right of way, or where alcohol is served.

No entertainment or speakers shall be permitted on the premises of the outdoor dining facility. The outdoor dining facility shall not be available for use after 10:00 pm, but the City of Oswego can set an earlier closing time for the outdoor dining facility based upon the unique aspects of each application.

The temporary conditional use permit may be suspended and/or revoked by the Director of Economic Development, the Permit Administrator, the Mayor or designee if any requirements are not followed and/or if the property is the subject of multiple verified complaints related to the outdoor/seasonal dining facility, within 10 days of notice.

Submit Application and attachments to the City of Oswego Permit Administrator Jeff McGann at jmcgann@oswegony.org. If you have any questions, please call Jeff McGann at 315-591-5919.

City of Oswego
Application for Temporary Conditional Use Permits
Outdoor/Seasonal Dining
Extension of Executive Order No. 5-2020 by
Memorandum May 1, 2021

APPLICANT INFORMATION

Company/Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Phone: (____) _____ Fax: (____) _____

E-Mail: _____

LOCATION INFORMATION (if different from above)

Business Name: _____

Address: _____

ACTIVITY INFORMATION

Requested Start Date of Seating: _____

Hours of Operation: _____

Detailed description of proposed restaurant seating (*attach additional sheets if necessary*):

Description of Social Distancing Measures To Be Enacted (*attach additional sheets if necessary*):

Please attach a map/layout of the proposed seating configuration including measurements, street names, barriers and surrounding neighborhood information.

Office Only

Review Date:

Approval Date:

Denial Date/Reason: _____

Signature : _____

William J. Barlow Jr
Mayor, City of Oswego