

Instructions to Request a Certified Birth Certificate

Please complete the Birth Certificate Application

Attach a copy of your Photo ID. Acceptable forms of identification are:

1. Driver's License
2. Non-driver's License
3. Passport
4. Naturalization Papers
5. Military ID
6. Employer's Photo ID
7. Two utility bills, showing applicant's name and address
8. Police Report of lost or stolen ID

Enclose a money order (we are temporarily accepting personal checks during COVID-19) in the amount of \$15.00 per copy. Please make payable to "Oswego City Clerk."

Send the application, copy of photo ID and the payment to:

Oswego City Clerk's Office
13 West Oneida Street
Oswego, New York 13126

If you have questions or concerns, please contact Tress McDaid at tressm@oswegony.org