

**ADMINISTRATIVE SERVICES  
COMMITTEE MEETING  
January 21, 2020**

Chairman Corradino called the meeting to order at 6:30 p.m. in the 2<sup>nd</sup> floor Common Council Chambers of City Hall.

***MEMBERS PRESENT:*** Councilor Corradino, Councilor Burridge, Councilor Hill, Councilor Tesoriero, Councilor McBrearty.

***OTHERS PRESENT:*** Councilor Walker; Councilor Gosek; William Barlow, Mayor; Kevin Caraccioli, City Attorney; Deborah Coad, City Chamberlain; Justin Rudgick, Director of Community & Economic Development; Jeffrey Hinderliter, City Engineer; Brian Chetney, Director of the Oswego City/County Youth Bureau; Kenneth Scherrieble, President of Camden Group.

***MEDIA PRESENT:*** Steve Yablonski, Oswego Daily News; Matthew Reitz, Palladium Times; Randy Pellis, Oswego Shopper.

A motion to approve the minutes of January 6, 2019 meeting was made by Councilor Tesoriero and seconded by Councilor McBrearty; minutes were approved by a unanimous vote.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:**

1. The City Clerk's Office requests approval of one (1) Solid Waste Application received for 2020. Councilor Corradino said that this is a standard request. Kevin Caraccioli said that there was an issue with this one but it is now resolved.

**COMMITTEE DECISION:** Councilor Burridge made a motion to forward a favorable recommendation to the Full Council to authorize the request for approval of one (1) Solid Waste Application received for 2020. Councilor Hill seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

2. Brian Chetney, Youth Bureau Executive Director, requests approval for the Mayor to sign an agreement between the City of Oswego and the County of Oswego to reimburse the City for time spent by the Youth

Activities Aide on the AmeriCorps grant program. Brian Chetney said that this is through the AmeriCorps program to offset some of the cost that the Activities Aide puts forth into the program. Councilor Corradino said this is something that the City does every year.

**COMMITTEE DECISION:** Councilor Tesoriero made a motion to forward a favorable recommendation to the Full Council to authorize the Mayor to sign an agreement between the City of Oswego and the County of Oswego to reimburse the City for time spent by the Youth Activities Aide on the AmeriCorps grant program. Councilor McBrearty seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

3. The Wastewater Treatment Plant requests that Pace Analytical Services be awarded sole vender status for the East & West Wastewater Permit monitoring requirements. Kenneth Scherrieble said that Pace has worked with the Waste Water Plant for the past three years and every year they do a price check on them. He said they are the only firm that provides the emergency services the plant requires at this cost. He said other companies offer the services but at nearly triple the cost. He said they will do a formal bid next year but this year they want to keep the ball rolling. Councilor Corradino asked if this is for the remainder of 2020. Kenneth Scherrieble said yes it is. Councilor Tesoriero asked if Pace provides all their required documents. Kenneth Scherrieble said that yes they do. Councilor Tesoriero asked if the City has ever had a problem with Pace in the past. Kenneth Scherrieble said no they have not.

**COMMITTEE DECISION:** Councilor Hill made a motion to forward a favorable recommendation to the Full Council to authorize Pace Analytical Services be awarded sole vender status for the East & West Wastewater Permit monitoring requirements. Councilor Burridge seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

The City Engineering Department requests that the Common Council approves the bid submitted by Marcellus Construction Company in the amount of \$6,462,229.00 for the West Side Combined Sewer Separation Project- Third 25%. Jeffery Hinderliter said that this is their third time to the table with this project and that the engineers estimate was \$6.5 million. He said the low bid was Marcellus at \$6.4 million. He said that Marcellus did have a second contract and that it worked out well. He said that the engineering department supports this. Councilor Hill asked if this is mandated work for the consent decree. Jeffrey

Hinderliter said that is correct. He said the second part of this consent decree is that there are time limits, this one is Fall of 2021. Councilor Corradino said there was a second bid from W.D. Malone at \$9,645,839.25. Councilor McBrearty asked if they have done this for the City before and if they have a good track record of coming in around their estimate. Jeffrey Hinderliter said that yes they do. He said for this contract they are working with some of the oldest parts of the City's system so they do expect unforeseen things to occur. He said they have built that into the contract. Mayor Barlow said that with Marcellus, from a customer service side of things during Phase 2, they were sensitive about accommodations for the citizens. He said that the City is excited to work with Marcellus again since they are always thorough and concise, and the City received no complaints about them in the past. Jeffrey Hinderliter said that they have been working with GHD for consulting with this project and they are very familiar with their plans.

**COMMITTEE DECISION:** Councilor Tesoriero made a motion to forward a favorable recommendation to the Full Council to authorize the request that the Common Council approves the bid submitted by Marcellus Construction Company in the amount of \$6,462,229.00 for the West Side Combined Sewer Separation Project- Third 25%. Councilor Hill seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

4. The City Engineering Department requests that the Mayor be authorized to amend the Contract with W.D. Malone Trucking & Excavating, Inc. to include Change Order No. 2 for the Brittany Hill and Munn Street Drainage and Pavement Improvements Project. Jeffrey Hinderliter said that this Change Order has two parts. He said that the first part is for reconstruction in areas where deeper repairs have to be done. He said the second part of the change order is in the Brittany Hill neighborhood. He said there was a misunderstanding on the contractor's part about the paving limits. He said the City was notified and informed the contractors that they were not to be paving in that area. He said then it was a matter of how they were going to fix it. He said this \$12,180.00 represents a submittal from Riccelli Northern in order to rectify it. He said that Riccelli Northern is willing to repair it. He said that will require them to mill out and square up every section in the rebates. He said they also have to do paving and crack reseals. He said in the end it will be patchwork. He said as an alternative they have offered to repave that entire section with new overlay. He said it is up to the Council to decide which option they would like to proceed with. Councilor Hill said that he would like to hear Councilor Tesoriero's opinion on this, since it is his ward. Councilor Tesoriero said that he feels it is a very unfortunate event that the men working that day did not have the correct information and that no one,

including himself, caught it sooner. He said he does not agree with the City paying for the repairs since it was not the City's mistake. He said thinks he will abstain from voting on this matter rather than voting no. Councilor Hill said, if that is the case, than he also would have a hard time supporting this. Councilor Corradino asked if the \$19,677.47 is in regards to both Munn Street and Brittany Hill. Jeffrey Hinderliter said that it is just for Munn Street. He said with Brittany Hill the rest of the work is done and the only outstanding issue is the repairs. Councilor Hill asked if there was a way to separate Munn Street and Brittany Hill while still maintaining the same pricing. Councilor Tesoriero said that he firmly believes that this is nothing that the City should be responsible for. He said does not feel comfortable paying for it since it is the contractors fault. He said it is a good price but it still should not be the City's responsibility to pay. Councilor McBrearty asked if the City would be within its rights to ask them to restore it to what it was before the mistake was made, rather than patchwork to fix it. Jeffrey Hinderliter said that they will be expected to restore it to a reasonable condition and the City can attempt to make that the requirement. He said that if they move forward with sealing the cracks than that will need to be reapplied throughout time. Councilor Tesoriero said that before the road was perfectly fine and the City should not have to pay to repair something that was not their fault. He said that the road should be restored to what it was, rather than patching it up. Mayor Barlow said that he suggests that tonight the Council either authorize to pay for Munn Street and not pay for Brittany Hill or table the whole thing. He said both companies have done a lot of work within the City and it would be beneficial to maintain a good relationship with both of them. He said regardless of the outcome they are going to go back and have a conversation. A citizen said they also do not agree that the City should pay for this since the damage was done by the contractor. Jeffery Hinderliter said that the W.D. Malone portion of this is already done and it just needs to be paid for. He said the other, from Riccelli, is a proposal. He said right now they put a stop work order on them because of weather. He said they have to come back and make it right and that this was their proposal. He said he has a letter from them stating that they are willing to do the patchwork. He said this is not an invoice that the City has been billed and the work has not been done yet to repair the mistakes. Councilor Tesoriero said that the patchwork is unacceptable, and that the road should be restored to what it was. Councilor Corradino said he would like to make a proposal to pay the amount for Munn Street but not for Brittany Hill. Kevin Caraccioli said that that would be an amendment to the change order.

**COMMITTEE DECISION:** Councilor Hill made a motion to forward a favorable recommendation to the Full Council to Authorize the Mayor to amend the contract with W.D. Malone Trucking & Excavating, Inc. to include Change Order

No. 2 for the Munn Street portion ONLY in the amount \$19,677.47. The Committee unanimously agreed to NOT pay the Brittany Hill portion of the change order in the amount of \$12,180.00. Councilor McBrearty seconded the motion, and was unanimously approved.

***A REVISED RESOLUTION WILL BE FORWARDED TO THE FULL COUNCIL.***

5. The Office of Economic and Community Development requests that the Mayor be authorized to sign Change Order No. 6 for the Oswego Downtown Revitalization Initiative Pocket Park & Riverwalk Enhancement Project. Mayor Barlow said that this Change Order closes out the project. He said it is to make the project go all the length of Water Street, to make it all look more cohesive. He said the other Change Order is for the sidewalk replacement. Mayor Barlow said that in the contract for the Sewer Separation for downtown the City is doing curb to curb paving, so if they tear up a section of the street it will be paved curb to curb.

**COMMITTEE DECISION:** Councilor Burridge made a motion to forward a favorable recommendation to the Full Council to authorize the Mayor be to sign Change Order No. 6 for the Oswego Downtown Revitalization Initiative Pocket Park & Riverwalk Enhancement Project. Councilor McBrearty seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

6. The Code Enforcement Department requests that Onondaga County Purchasing be authorized to seek bids from experienced firms or individuals to provide miscellaneous services to resolve Code Enforcement complaints. Mayor Barlow said that this is the \$40,000 that they put in the budget every year. He said that this is just permission to bid the work. He said for a contractor to qualify they have to respond to the City's complaints within 24 hours, be on call for emergency purposes, and be able to shovel snow. He said this \$40,000 just supplements the Codes work in the busiest of times.

**COMMITTEE DECISION:** Councilor Burridge made a motion to forward a favorable recommendation to the Full Council to authorize Onondaga County Purchasing to seek bids from experienced firms or individuals to provide miscellaneous services to resolve Code Enforcement complaints. Councilor Tesoriero seconded the motion, and was unanimously approved.

***THE CODE ENFORCEMENT DEPARTMENT WILL PREPARE THE RESOLUTION.***

7. The Waste Water Treatment Plant requests that GHD Consulting Service be authorized to proceed with the preparation of the Disinfection Efficiency Improvement Plan to be submitted to NYSDEC on or before March 2, 2020. Ken Scherrieble said that this is a result of their last consent order. He said there have been some issues with their disinfection, due to weather and high river/lake levels. He said they want a study done to make sure this doesn't happen again in the future. Councilor Tesoriero asked if they see the river/lake levels improving anytime soon. Ken Scherrieble said no they do not.

**COMMITTEE DECISION:** Councilor Burridge made a motion to forward a favorable recommendation to the Full Council to authorize GHD Consulting Service to proceed with the preparation of the Disinfection Efficiency Improvement Plan to be submitted to NYSDEC on or before March 2, 2020. Councilor Tesoriero seconded the motion, and was unanimously approved.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

Councilor McBrearty made a motion to recess at 7:14 p.m. and was seconded by Councilor Tesoriero, it was met with unanimous approval.

Executive Session:

Committee entered into Executive Session at 7:20 p.m. Committee reconvened at 8:15 p.m.

The following came out of Executive Session:

**COMMITTEE DECISION:** No action was taken.

A motion to adjourn the meeting was made at 8:16 p.m. by Councilor Tesoriero. A second was made by Councilor McBrearty, and was unanimously approved.

Respectfully Submitted,

Brooke Fitzgerald  
Recording Secretary