

**ADMINISTRATIVE SERVICES  
COMMITTEE MEETING  
MARCH 4, 2019**

Chairman Corradino called the meeting to order at 6:30 p.m. in the 2<sup>nd</sup> floor Common Council Chambers of City Hall.

***MEMBERS PRESENT:*** Councilor Corradino, Councilor Hill, Councilor Tesoriero, and Councilor Wilmott.

Councilor DeMassi was excused.

***OTHERS PRESENT:*** Councilor McBrearty; Councilor Gosek; William Barlow, Mayor; Kevin Caraccioli, City Attorney; Deborah Coad, City Chamberlain; Tom Kells, Commissioner of Public Works; Justin Rudgick, Director of Community & Economic Development.

***MEDIA PRESENT:*** Steve Yablonski, Oswego Daily News; Matthew Reitz, Palladium Times.

A motion to approve the minutes of February 19, 2019 was made by Councilor Tesoriero and seconded by Councilor Hill; minutes were approved by a unanimous vote.

***I. OLD BUSINESS:*** There was no old business.

***II. NEW BUSINESS:***

1. The City Engineering Department requests a Budget Amendment for the cost incurred to A.6475.0440 for the materials required to complete lighting the City of Oswego Curved Dam Fall. Councilor Corradino says we are all aware of the project on the falls and that this is just a transfer.

***COMMITTEE DECISION:*** Councilor Hill made a motion to forward a favorable recommendation to the Full Council authorizing the request of a Budget Amendment for the cost incurred to A.6475.0440 for the materials required to complete lighting the City of Oswego Curved Dam Fall. Councilor Tesoriero seconded the motion, unanimous approval.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

2. The City Clerk's Office has received an application from Rowlee Construction Inc. for a 2019 Solid Waste License. Councilor Corradino say this is just standard book keeping.

**COMMITTEE DECISION:** Councilor Hill made a motion to forward a favorable recommendation to the Full Council for authorization the application from Rowlee Construction Inc. for a 2019 Solid Waste License. Councilor Wilmott seconded the motion, unanimous approval.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

3. The Wastewater Department requests the Mayor be authorized to enter into agreements with PVS Technologies and Amrex Chemicals to provide chemicals to the Wastewater Department. Ken Scherrible says that they took a look at Onondagas bids for Ferrous Chloride and Sodium Bisulfite and found that their costs were more then what we had previously paid. He says they asked them to do a mini bid with our specs, they did the mini bid and then they came back and these two suppliers are less money than the Onondaga bid, so we don't we don't need to piggy back on that bid we want to use these two rather than their bid. Councilor Tesoriero says thank you and he appreciates them looking that up.

**COMMITTEE DECISION:** Councilor Tesoriero made a motion to forward a favorable recommendation to the Full Council for the authorization to enter into agreements with PVS Technologies and Amrex Chemicals to provide chemicals to the Wastewater Department. Councilor Wilmott seconded the motion, unanimous approval.

***THE RESOLUTION THAT WAS PART OF THE MEETING WILL BE FORWARDED TO THE FULL COUNCIL.***

4. The Office of Economic Development requests permission to prepare and submit a grant application for the Second Round of Zombie and Vacant Properties Remediation and Preservation Initiative. Mayor Barlow says we received this grant for \$150,000 back in 2016. He says we now have a second phase coming back up so we are checking in with the state and showing them that we spent the money on what we said we would spend the money on. He says we are asking for continuation of the programs we started in 2016. He says what we used the money for the first time was to fund two part-time people in the Code Enforcement Office to help with documenting blight in neighborhoods and then go do deep research because this grant is focused on bank owned homes and homes stuck in foreclosure. He says they would go around every single street in the city, log every property that appeared to be vacant and then they would find the owners, make contact, and try to bring them into code compliance. He says we also used the money to buy software. He says then, of course, last cycle we put \$44,000 in the Zombie Repair Fund and we would propose to try and put more money in the second round

**COMMITTEE DECISION:** Councilor Hill made a motion to forward a favorable recommendation to the Full Council authorize permission to prepare and submit a grant application for the Second Round of Zombie and Vacant Properties Remediation and Preservation Initiative. Councilor Tesoriero seconded the motion, unanimous approval.

**THE MAYOR'S OFFICE WILL PREPARE THE RESOLUTION.**

A motion to recess the meeting was made at 6:34pm by Councilor Tesoriero. A second was made by Councilor Hill, and was unanimously approved.

A motion to come out of recess was made at 6:52 p.m. by Councilor Hill and was seconded by Councilor Tesoriero, and was unanimously approved.

Executive Session:

5. Mayor William J. Barlow Jr. requests executive session to discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicly would substantially affect the value thereof. Re: 55 East Fifth Street.

Committee entered into Executive Session at 6:55 p.m. Committee reconvened at 7:07 p.m.

The following came out of Executive Session:

**COMMITTEE DECISION:** No action was taken.

A motion to adjourn the meeting was made at 7:08 p.m. by Councilor Wilmott. A second was made by Councilor Tesoriero, and was unanimously approved.

Respectfully Submitted,

Brooke Fitzgerald  
Recording Secretary